

06.03.2018 irion@ph-weingarten.de

Dear Galina,

I hope this e-mail finds you well!

In the meantime we are able to start the application process for the upcoming academic year:

- **Winter term 2018/2019** (October 2018 to February 2019)
- **Summer term 2019** (April 2019 to July/August 2019)

Below please find the necessary application papers, requirements and terms and conditions for our exchange.

Please nominate your student(s) until April 1st.

If you do not have any interested students please give us a feedback until April 1st as well.

We are looking forward to continuing our partnership and appreciate to welcome your students in the near future.

Please do not hesitate to contact us if you have further questions.

Kind regards,

Beate Irion

1. Application documents

- The “Fact Sheet” contains all relevant information concerning insurance, accommodation, costs of living etc.
- The “Application Guidelines” are intended to guide students through the application process in general.
- Please use the following link for the online application:

https://www.service4mobility.com/europe/BewerbungServlet?identifizier=WEINGAR01&sprache=en&kz_bew_art=IN&kz_bew_pers=S&aust_prog=UE_STUD

2. Requirements for the exchange

- Valid contract between our universities
- Completed application papers
 - Application Form
 - Curriculum Vitae
 - Photograph
 - Letter of Motivation
 - Certificate of Enrollment
 - Academic Transcript
 - Certificate of German and English skills
- A successful exchange at Pädagogische Hochschule Weingarten requires German language skills. Therefore, a minimum of level B1 in German is necessary for any application. If your student plans to only attend courses in English a certificate of English level B1 minimum is necessary.

3. Terms and conditions

- We can offer 1 place (in total) with a partial scholarship for the complete academic year 2018/19 (e.g. winter term 2018/2019 and summer term 2019)
- Please hand out the application documents to (an) appropriate student(s) whom you have nominated at your university for the exchange with Weingarten.
- The application must be completed by
 - April 1st 2018 (Online Application)
 - April 1st 2018 (Mailing hardcopies)
- Please use only the following address for mailing

*Pädagogische Hochschule Weingarten
Akademisches Auslandsamt/ International Office
Kirchplatz 2
88250 Weingarten*

GERMANY

We are looking forward to continuing our partnership and appreciate to welcome your students in the near future.

Please do not hesitate to contact us if you have further questions.

Kind regards,

Beate Irion

Beate Irion, M.A.
Akademisches Auslandsamt/*International Office*

Teilzeit (Arbeitstage: Mo, Di und Do)
Sprechstunde nach Vereinbarung

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Paedagogische Hochschule Weingarten
University of Education
Akademisches Auslandsamt
Kirchplatz 2
88250 Weingarten, Germany

Besucheradresse/ visitors address
Gebäude P, Lazarettstrasse 3, Stock 1, Raum 106

